

PETITION FOR ACADEMIC CLEMENCY

(Please type or print legibly in ink)



Name _____ ID # _____
 First Middle Last

ADDRESS _____

DATE _____ Telephone # _____

Academic Clemency Policy

Act 1000 of the 1991 General Assembly of the State of Arkansas requires that state colleges and universities establish policies for academic clemency for undergraduate students. UA Fort Smith has a policy whereby students who were not enrolled in a college or university for a five-year period may petition to have grades and credits earned prior to that period expunged from records consideration in their cumulative grade point average.

Students who were enrolled in UA Fort Smith during the spring semester of 1991 or thereafter are eligible to apply for academic clemency. If granted, academic clemency applies only for UA Fort Smith and may not be accepted at another institution.

Students applying for academic clemency should be made aware of the following provisions:

1. The student must certify that she/he was not enrolled in any capacity in college or university during a period of at least five years. The beginning and ending dates of this period will be specified on the petition.
2. No credits attempted and earned prior to the effective date will be used in computing grade point average, for meeting requirements for prerequisites, or for meeting requirements for graduation from UA Fort Smith.
3. The student's academic record will be inscribed with the note "Academic Clemency Granted (date)."
4. Acceptability of this policy by other institutions is at the sole discretion of those institutions.
5. Academic clemency may be used only one time. This action is final and irreversible.
6. Academic clemency policy does not apply for financial aid purposes. Students who receive or who will apply for Title IV, Federal Financial Aid are allowed to receive Title IV funds for 150% of the hours required for their particular program. Therefore, all courses previously taken count toward the 150% limit. Title IV aid includes Federal Pell Grants, Federal Supplemental Education Opportunity Grants (FSEOG), Federal Work Study, and Federal Stafford Loans.
7. Academy clemency does not affect eligibility for veterans' benefits or athletic participation.
8. Although credits and grades are expunged, courses taken during the academic clemency period will remain on student's academic transcript.

STUDENT PETITION CONTRACT

I hereby apply for academic clemency. I certify that I was not enrolled in any capacity in any college or university during a period of at least five years beginning _____ and ending _____.

My academic clemency request will cover all credits attempted and earned prior to the above dates. Clemency will cover the academic terms beginning _____ and ending _____.

Please answer the following questions:

YES NO Have you used any courses that will be included in the clemency period as prerequisites for a class in which you are currently enrolled?

YES NO Have any courses included in the clemency period been used to satisfy a degree or certificate previously awarded at UA Fort Smith?

YES NO Have you ever been granted academic clemency before?

If you answered "YES" to any of these questions, you are not eligible to petition for academic clemency.

List ALL colleges attended. All official transcripts must be on file in the Records Office.

Name of Institution	Address/Location	Dates Attended

I have read and I understand the academic clemency policy and agree to abide by them should this petition be approved. I certify that the above information is true and correct to the best of my knowledge and belief. I understand that falsification of any information will disqualify me for academic clemency.

Student Signature _____ Date _____

Advisor Signature _____ Date _____

I am a Title IV financial aid recipient, or I plan to apply for financial aid in the future, and I have met with a Financial Aid Advisor regarding academic clemency and how it affects my financial aid.

Student Signature _____ Date _____

Financial Aid Advisor Signature _____ Date _____

I read the provision regarding academic clemency and financial aid, and I do not intend to apply for financial aid.

Student Signature _____ Date _____

Submit this form to the Records Office in the Smith-Pendergraft Campus Center.

OFFICIAL APPROVAL/DISAPPROVAL

_____ Approved _____ Disapproved/Reason: _____

Clemency beginning date _____ Ending date _____ New GPA _____

Registrar Signature _____ Date _____

Banner coding: Transcript _____ SPACMNT _____ Letter sent _____